

GENESIS PoPI COMPLIANCE MANUAL AND TOOLKIT ORDER CONFIRMATION FORM

BUSINESS / INDIVIDUAL DETAILS

BUSINESS / INDIVIDUAL LEGAL / REGISTERED NAME		REGISTRATION NO. if any
BUSINESS / INDIVIDUAL EMAIL		WEBSITE:
PHYSICAL DELIVERY ADDRESS FOR > 500 Q&As on POPI & PAIA BOOK		BUSINESS P.O. BOX / PRIVATE BAG:
INFORMATION OFFICER'S DETAILS	Full Name(s) & Email Address:	
CONTACT PERSON		VAT # if any
CONTACT TEL	CONTACT CELL NO(s):	CONTACT FAX:

KINDLY SUPPLY YOUR **LOGO** IF YOU WOULD LIKE FOR IT TO BE REFLECTED IN YOUR POPI MANUAL

GENESIS POPI COMPLIANCE MANUAL AND TOOLKIT COMPRISES OF THE FOLLOWING

PoPI COMPLIANCE FRAMEWORK | PoPI IMPLEMENTATION CHECKLIST | PoPI INFORMATION OFFICER JOB DESCRIPTION | PoPI RISK ASSESSMENT AND GAP ANALYSIS (PERSONAL INFORMATION IMPACT ASSESSMENT) | PoPI ACT COMPLIANCE EVENTS QUESTIONNAIRE | PoPI POLICIES, PROCEDURES AND CONTROLS | PoPI REPORTING TEMPLATE | PoPI AND PAIA GLOSSARY OF TERMS | PAIA COMPLIANCE MANUAL (IN ENGLISH AND AFRIKAANS)
PoPI MADE EASY AND PAIA MADE EASY TRAINING MP4 VIDEOS AND NOTES | Q&As PoPI AND PAIA PUBLICATION (over 500 Q&As)
FREE PoPI MANUAL UPGRADES FOR FIRST 12 MONTHS | PoPI ONGOING LEGAL SUPPORT AND ADVICE ON A CASE-BY-CASE PROFESSIONAL BASIS

GENESIS POPI POLICIES, PROCEDURES AND CONTROLS DOCUMENTATION INCLUDED

1. Privacy Policy iro Protection of Personal Information 2. Document Retention Policy 3. Access to Personal Information Policy 4. Data Subject Consent Policy 5. Sensitive Data Suppression Policy 6. Data Breach Notification Policy 7. Direct Marketing Policy 8. Transborder Information Flow Policy 9. Data Subject Consent Withdrawal Notification 10. Incident Response Policy 11. Service Level Agreement (Third Party Agreement) 12. Confirmation by Operator Contract 13. Privacy Notice to Employees 14. Privacy Notice to Clients 15. Privacy Notice to Suppliers 16. PAIA Manual 17. Data Subject Register 18. Personal Information Register 19. PoPI Risk Register 20. PoPI Records Retention Periods 21. Credit Reporting Policy 22. Child Protection Policy

✓ **TICK BELOW PoPI PACKAGE(S) PER RESPONSIBLE PARTY** (Launch Prices valid until 01 July 2021, once off) **Quantity**

- | | | |
|---|----------------|--------------------------|
| A <input type="checkbox"/> GENESIS POPI COMPLIANCE MANUAL AND TOOLKIT FOR LARGE BUSINESS: | R 9 995 EX VAT | <input type="checkbox"/> |
| B <input type="checkbox"/> GENESIS POPI COMPLIANCE MANUAL AND TOOLKIT FOR SMALL BUSINESS*: | R 4 995 EX VAT | <input type="checkbox"/> |
| C <input type="checkbox"/> GENESIS POPI COMPLIANCE MANUAL AND TOOLKIT: <u>YOUR</u> CLIENT / SUBSIDIARY/ASSOCIATE: | R 2 995 EX VAT | <input type="checkbox"/> |

Details below of the primary recipient(s) (max. 3 (three) complimentary CPDs, R150 per additional CPD per person) for the MP4 videos

RECIPIENT FULL NAME(S)	RECIPIENT EMAIL	I.D. No. and / or INSTITUTE / MEMBERSHIP No. for CPD

TOTAL AMOUNT (INCLUDING VAT) = R

Payment via EFT to: (Credit card facility also available)

Account Name: Genesis Corporate Services cc

FNB First National Bank Plumstead Branch | A/C No: 6202 1994 795 | **Branch Code:** 201109

Please email order form and proof of payment to: jayne@onlinemoi.co.za or hunterrhyss.jayne@gmail.com or Fax-to-Email 086 474 1765

FOR FURTHER INFORMATION (t): +27(0) 21-782-0765 (c): +27(0) 82 820 5338 / 4396 (e): drjohn@onlinemoi.co.za Dr John W Hendrikse

* Small Business = Employs < 10 employees and turnover < R10 million p.a ** All documents supplied electronically

*** Subject to Acceptance of Terms & Conditions of Sale & Usage Agreement to be signed by Client (Recipient) prior to handover of Genesis POPI Manual & Toolkit